

**MINUTES OF THE REGULAR MEETING OF THE
PUBLIC PARKING AUTHORITY OF PITTSBURGH
THURSDAY MAY 16, 2024**

Having been duly advertised in accordance with the Sunshine Act No. 84 of 1986, a virtual meeting of the Public Parking Authority of Pittsburgh was held at 10:00 a.m. on May 16, 2024. The following Board members were present at the start of the meeting: Liz Fishback, Bob Wilson and Bobby Palmosina. Sean Luther joined at 10:07 a.m. Present from staff were David Onorato, Chris Holt, Christopher Speers, Jodi Hart, Kathryn Van Why, Matt Jendrzewski, Scott McNaugher, David Perry, Karla Howell, Karla Turzak Aric Christensen, Jerry Kurzawski, Matt Engleson, Denise Moschak and Patricia Konesky. Also present were Nathan Clark of Buchanan, Ingersoll & Rooney and Alison Keating.

Ms. Fishback advised that the Board held Executive Sessions on May 8 and May 14 for informational purposes and to discuss personnel matters and pending litigation. She advised that the Board did not deliberate on any business and did not take any official action.

MINUTES

Ms. Fishback asked for approval of the minutes from the April 26, 2024, meeting.

Upon motion by Mr. Wilson and seconded by Mr. Palmosina, the minutes were approved as follows: Mr. Wilson, yes; Mr. Palmosina, yes; Ms. Fishback, yes.

PUBLIC COMMENT

Ms. Fishback asked if there were any public comments.

There were none.

EXECUTIVE DIRECTOR'S REPORT

Mr. Onorato advised that Executive Sessions were held on 5/8 and 5/14.

Mr. Onorato advised that Phase 1 of the revenue control equipment upgrade is completed except for the punch list items and that Phase 2 will begin in the remaining 5 garages at a not-to-exceed cost of \$1,319,000. He advised that we anticipate completion of the entire project by the end of this year.

Mr. Onorato advised the Board that with Mrs. Meyer's retirement last month a vacancy for the employee representative on the Authority's Pension Board became vacant, so we needed to fill that position. He advised that the Pension Board held an election for an employee representative, and he advised that Reno Ciampaglia, who works in the residential permit parking office and who is a member of the AFSCME Union, was elected as the new employee pension representative.

Mr. Onorato discussed the Finance Report, stating that revenues were at \$4.1 million in April compared to \$3.7 million last year and \$4.9 million in 2019. He advised that the 3 major categories that increased were garage, off-street meter receipts. He advised that the 2024 estimates were \$16.4 million, up approximately \$2.7 million from this time last year and the year-to-date being off approximately \$652,000. He advised that we are ahead of our budget for this year. He advised that while revenues are headed in the right direction, he will have an explanation as to why April's numbers are higher when he discusses the garage facility report.

Mr. Onorato discussed the Garage Revenue Report, stating it shows that the Mon Wharf revenues are up even though it was closed for a total of 12 days in April. He advised that in 2024 to-date the Mon Wharf has been closed a total of 20 days and that in 2023 there were no closures at all. He advised that in the budget process we do account for the Mon Wharf closing due to flooding approximately 20 days a year. He advised that in 2023 there were 19 workdays compared to 22 workdays in April 2023 accounting for the increase in the garage facilities. He advised that the increase is reflected in the year-to-date revenues as well.

Ms. Fishback stated that her understanding of the report is that the total loss of revenue due to the flooding closure of the Mon Wharf is \$20,000.

Mr. Speers responded that the amount is closer to \$22,000, stating that the average cars parking per day at the Mon Wharf is 175 to 180 at a \$10.00 all-day rate.

Mr. Onorato also added that when the Mon Wharf is closed parkers are directed to use the Wood-Allies and Third Avenue Garages and therefore we see an increase in the revenues at those facilities due to the increase in vehicle parking, both of which have higher daily rates.

Ms. Fishback stated that while it's a loss for the location it is not an overall total dollar loss to the Authority.

Mr. Onorato discussed the Meter Report, noting that a new column was added this month which shows the tickets issued by mail. He advised these are smart loading zone tickets issued through Automotus, in addition to the tickets issued in our two lots located in the South Side using the camera technology in the pilot with WiseSight. He noted that those ticket numbers are not included in the total number of tickets issued in the meter report. He stated that there were 1,134

tickets via mail for the month of April 2024 which is just under 5 % of the total tickets issued. He advised that meter and street cleaning violations account for 61 % of the total tickets issued. He advised that tickets issued in April were 23,596 compared to 21,773 last year and 2023 year-to-date is 77,125 compared to 2024's year-to-date 74,517.

Mr. Onorato discussed the Street and Lot Revenue Report, stating that there are currently 303 lot leases, down from 449 in 2019. He noted that that the street meter revenue has always been higher than lot revenue.

Mr. Onorato discussed the Parking Court Report which shows the year-to-date revenue of \$3.125 million compared to \$3.243 million in 2023 and that issuance was increased by 13% while revenue decreased by 3 %. He stated that we will keep an eye on this. He advised that there was a total of 161 boots issued in April.

Ms. Fishback asked if there were any questions or calls regarding ticket-by-mail.

Mr. Onorato responded that we have not received any calls, either in approval or against the process. He advised that we are currently on target for the end of July, middle of August to implement ticket-by-mail on-street.

RESOLUTION NO. 18 OF MAY 2024, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO PURCHASE A PHONE SYSTEM, PHONES AND ACCESSORIES FROM THIRD GENERATION", was read by Ms. Fishback and considered by the Board.

Mr. Onorato advised that our current contract has expired, and we are currently operating on a month-to-month basis with our current vendor. He advised that the phones are eight years old and have served their useful life and that service and warranty is no longer available on the existing equipment consisting of 100 phones and 1 server. He advised that we will be using the Sourcewell government contract to secure Third Generation, our current vendor, to complete the upgrade at a cost not-to-exceed \$40,000.

Ms. Fishback asked if this upgrade cost was projected and included in our 2024 budget.

Mr. Onorato confirmed that it was budgeted.

Ms. Fishback asked if there were any questions or comments.

There were none.

Upon motion by Mr. Wilson and seconded by Mr. Palmosina, Resolution No. 18 of 2024 was approved as follows: Mr. Wilson, yes; Mr. Palmosina, yes; Mr. Luther, yes; Ms. Fishback, yes.

OLD BUSINESS

Ms. Fishback asked if there were any old business matters to discuss.

There were none.

NEW BUSINESS

Ms. Fishback asked if there were any new business matters to discuss.

There were none.

The meeting was adjourned at 10:36 a.m. with all the Board expressing their approval.

APPROVED TO CONTENT

DocuSigned by:
Elizabeth Fishback
Chairman

ACCEPTED FOR FILING IN THE AUTHORITY'S BOOK OF MINUTES

DocuSigned by:
RL
Approval